

Minutes

Wednesday August 14th, 2024, 9:00 am 2560 E County Road 32, Fort Collins, CO 80528

1. (9:00 am) Roll Call

Present:

Gary A. Young; Chairman Wayne Irelan; Vice-Chairman

Jeff Brauch: Director

Excused Absence:

James Stewart; Director Ernie Brown; Treasure

Others Present:

Eric Bailey; Secretary, Sue White; Business Project Manager, John Budde; Finance Manager Randy Kenyon; District Engineer

2. Consideration of the Agenda

No changes to the agenda.

3. Public Comments

No public present.

4. (9:05 am) Administration Items

4.1 Acceptance of the minutes of the Regular Board meeting of July 7th, 2024 (ACTION REQUIRED):

Recommended Motion: Move to accept the July 7th Regular Board meeting minutes.

Moved by: Wayne Irelan Seconded by: Jeff Brauch Carried: 3-0

4.2 Acceptance of the minutes of the Special Board meeting of August 6th, 2024 (ACTION REQUIRED):

Recommended Motion: Move to accept the August 6th Special Board Meeting minutes.

Moved by: Jeff Brauch Seconded by: Wayne Irelan Carried: 3-0

4.3 Financial statements (ACTION REQUIRED):

Presenter: John Budde; District Finance/HR Manager

Recommended Motion: Move to accept the July 2024 Financial Statement.

Moved by: Jeff Brauch Seconded by: Wayne Irelan Carried: 3-0

4.4 Distributions (ACTION REQUIRED):

Presenter: John Budde; District Finance/HR Manager

Recommended Motion: Move to ratify the July 2024 Distributions.

Moved by: Wayne Irelan Seconded by: Jeff Brauch Carried: 3-0

4.5 Tap Purchases:

The manager reported 26 taps were sold for the month of July with revenues totaling \$347,200.

4.6 (9:30 am) Public Hearing to consider – Sanitation District Inclusion for 5 parcels with the Town of Timnath including 4000 Kern St., 4010 Kern St., 5250 4th Ave., and 2 parcels at 5300 4th Ave. (ACTION REQUIRED):

Presenter: Randy Kenyon, District Engineer

Recommended Motion: Move to include the 5 parcels presented.

Moved by: Wayne Irelan Seconded by: Jeff Brauch Carried: 3-0

4.7 Adoption of updated/reviewed Personnel Policy (Action Required):

Presenter: Eric Bailey, Secretary

Recommended Motion: Move to adopt updated Personnel Policy.

Moved by: Jeff Brauch Seconded by: Wayne Irelan Carried: 3-0

5. (10:00 am) Capital Projects

5.1 Ptarmigan Lift-station bypass and interconnect valve purchase (ACTION REQUIRED):

Presenter: Randy Kenyon, District Engineer

Recommended Motion: Move to approve \$54,000.00 for valve purchase.

Moved by: Jeff Brauch Seconded by: Wayne Irelan Carried: 3-0

6. (10:00 am) Manager's Report

6.1 Included in Board Packet

Randy Kenyon presented a brief finding for a requested look into alternative energy sources. Secretary Bailey reviewed updates from departments and updated the Board on the District's current staffing needs. He also introduced a need for additional enclosed storage for many of the District's assets. Staff will continue to gather quotes for a new storage building and bring them back to the Board for discussion. Mr. Bailey gave an update to a staff project to install an onsite gravity grease interceptor just downstream of the Vactor dump station.

7. Other Business

No further business was discussed

8. (10:45 am) Adjournment - Time 10:09 am

Recommended Motion: Move to adjourn

Moved by: Jeff Brauch Seconded by: Wayne Irelan Carried: 3-0

Board Secretary

Board Chairman